

PROCEDURE 10: LONG LEAVE

10.1 ORDINARY LONG LEAVE

10.1.1 A minister or recognized church worker in full-time service of the Church is eligible for three months= paid leave after five years continuous service in one local church or Church-related assignment.

10.1.2 All calls and appointments must include the provision for long leave.

10.1.3 Where no such provision was made in calls or appointments prior to the introduction of this procedure in 1986, the terms of service of ministers in full-time pastorates or appointments must be amended to make provision for long leave.

10.1.4 Long leave is neither cumulative nor retrospective and may not be commuted. It is an opportunity for continuing education as well as for rest and recreation.

10.1.5 Long leave is only taken with the prior approval of the Regional Council in order to ensure that there are a sufficient number of ministers available within the Region at any one time.

10.1.6 The Regional Council appoints an Acting Minister to the local church concerned for the period that its minister is on long leave.

10.2 MATERNITY LEAVE

10.2.1 A minister is entitled to maternity leave for at least one month prior to and six weeks after the birth of her child, provided that such leave does not exceed a total of four months.

10.2.2 During the period of maternity leave the minister is entitled to receive her full emoluments excepting for the grant for travelling costs in fulfilling her ministry to the local church.

10.2.3 The period of maternity leave does not replace the minister=s annual leave.

10.2.4 The Regional Council appoints an Acting Minister to serve the local church for the period covered by the maternity leave.